



## INFORMATION SHEET 2024-2025

GENERAL INFORMATION	
Full name of the institution	Institut des Stratégies et Techniques de Communication (ISTC)
Institution's website	<a href="http://www.istc.fr">www.istc.fr</a>
Mailing address	81-83, boulevard Vauban 59 000 Lille France
Phone number	0033 320 54 32 32
Fax number	0033 359 31 50 65

  

DIRECTION	
ISTC Director	Piero Turchi <a href="mailto:piero.turchi@istc.fr">piero.turchi@istc.fr</a>

  

INTERNATIONAL RELATIONS OFFICE	
International Relations Director Contact for outgoing students Contact for incoming students	Olivier Garnier - <a href="mailto:olivier.garnier@istc.fr">olivier.garnier@istc.fr</a> Marine Roger - <a href="mailto:marine.roger@istc.fr">marine.roger@istc.fr</a> Mélina Grujon - <a href="mailto:melina.grujon@istc.fr">melina.grujon@istc.fr</a>  Tel : 0033 359 31 50 07

ACADEMIC INFORMATION	
<p>Contact for academic matters Outgoing students Incoming students</p>	<p>Olivier Garnier - <a href="mailto:olivier.garnier@istc.fr">olivier.garnier@istc.fr</a> Marine Roger - <a href="mailto:marine.roger@istc.fr">marine.roger@istc.fr</a> Mélina Grujon - <a href="mailto:melina.grujon@istc.fr">melina.grujon@istc.fr</a></p> <p>Tel : 0033 359 31 50 07</p>
<p>Course registration</p> <p>Contact for courses registration</p>	<p>Online pre-registration before arrival. Final registration upon arrival. Students will have to get their course selection approved by their home university.</p> <p>Mélina Grujon - <a href="mailto:melina.grujon@istc.fr">melina.grujon@istc.fr</a></p>
Teaching language	French and English (according to the courses – please refer to the course catalogue)
Course catalogue	You will find the course catalogue attached.
Academic calendar	<p><b>Fall semester:</b> end of August to end of December <b>Spring semester:</b> early January to end of April It's recommended to arrive a few days before the beginning of the semester.</p>
Exams	Assignments, mid-terms exams and final exams at the end of each semester.
Resit exams	Middle of June (for both semesters). Possibility to organise distance resit exams.
Teaching methods	Lectures, group works, practical cases...
Facilities for disabled students	According to the disability (to be approved upon with the partner university): additional time for exams, personal tutoring...

## ACADEMIC INFORMATION

<p><b>Grading system</b></p>	<p>16-20: Excellent (ECTS grade: A)            14-15,99: Very good (ECTS grade: B)            12-13,99: Good (ECTS grade: C)            11-11,99: Average (ECTS grade: D)            10-10,99: Just Sufficient (ECTS grade: E)            Below 10: Fail (ECTS grade: F)            To obtain the ECTS credits, the student has to get a minimum grade of 10 out of 20.</p>
<p><b>Transcripts of records</b></p>	<p>The transcripts are available to the students through our learning platform (Aurion).</p>

## PRACTICAL INFORMATION

<p><b>Welcome session</b></p>	<p>At the beginning of each semester. One-day long.</p>
<p><b>Bureau des Internationaux (BDI)</b></p>	<p>The BDI, a students' association dedicated to international students, organises activities for exchange students throughout their stay in France (visits, recreational activities...).</p> <p>They will be in touch with the international students before their arrival.</p>
<p><b>Buddy system</b></p>	<p>The BDI is in charge of assigning a buddy to each international student willing to have one. Buddies will help international students to accommodate to their life in Lille, to their new study environment too.</p>
<p><b>LivinFrance</b></p>	<p>ISTC resorts to <b>LivinFrance</b>, a partner in charge of assisting our exchange students for their administrative tasks (bank, medical insurance...). They can also provide assistance for housing. This service is FREE for students!</p>
<p><b>Visa</b></p>	<p>ISTC International Relations Office will provide assistance to students for their visa applications (admission letter).</p>

<b>Medical insurance</b>	EU students: they will have to show their European health card upon arrival. Non-EU students: International students are covered by the French medical system, but only partially. It is highly recommended that they subscribe a private insurance before they come to France.
<b>Accommodation</b>	Information about university residence halls can be found at <a href="https://www.all-lacatho.fr/en/list-accommodation">https://www.all-lacatho.fr/en/list-accommodation</a>
<b>Student card</b>	Will be delivered to exchange students upon arrival
<b>Services offered on campus</b>	<ul style="list-style-type: none"> <li>• <a href="#">Sport facilities</a></li> <li>• <a href="#">University library</a></li> <li>• <a href="#">Catering services</a></li> <li>• <a href="#">Medical centre</a></li> </ul>
<b>Budget</b>	Between 750€ and 900€ per month (accommodation included)

## APPLICATION PROCEDURE

<b>Nomination procedure and deadline</b>	<ul style="list-style-type: none"> <li>• Email or <a href="#">Online nomination</a> (one form per student)</li> <li>• 15<sup>th</sup> April for Fall semester and full academic year applications</li> </ul>
	<ul style="list-style-type: none"> <li>• 15<sup>th</sup> October for Spring semester applications</li> </ul>
<b>Application procedure</b>	<ul style="list-style-type: none"> <li>• Application procedure sent by email after nomination to the partner institution</li> <li>• Online application</li> </ul>
<b>Application deadline</b>	15 <sup>th</sup> May for Fall semester and full academic year applications 15 <sup>th</sup> November for Spring semester applications